



Markle Office:
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Wabash Office:
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Easement Creation and Filing Procedure

An easement is a legal document allowing Heartland REMC to enter upon, and perform work on, land owned by persons or entities other than Heartland REMC. Easements are needed anytime a member requests to have service installed that requires primary voltage conductor to be placed in or installed above the members' property. Another instance that an easement is necessary is if a member is installing new service and it is determined that the best route for the service crosses another piece of property not owned by the member requesting service, regardless of the conductor voltage. In either case it is the responsibility of the member to secure and properly file the easement before Heartland REMC can install service. Heartland REMC will aid in the procurement of this easement; below are the steps needed:

1. Member supplies REMC Engineer with legal deed of property or properties the new service will be installed on. In cases where multiple plots are affected, a deed for each is required. ***Each deed MUST have the stamp from the Recorder's office.***
2. REMC personnel will create an easement document based on the route of the wire agreed upon. This document will be provided to the member.
3. The member must then have the easement notarized.
4. The member will then take the completed easement to their perspective County Court house to be filed by the Recorder's office. It is then the responsibility of the member to have a copy of the recorded easement sent to the Heartland REMC office for filing. Note that some counties will provide the recoded document at the time of filing, others will mail the form.

No work can be performed on the site until the easement has been filed and a copy provided.